

VANCE COUNTY SCHOOLS



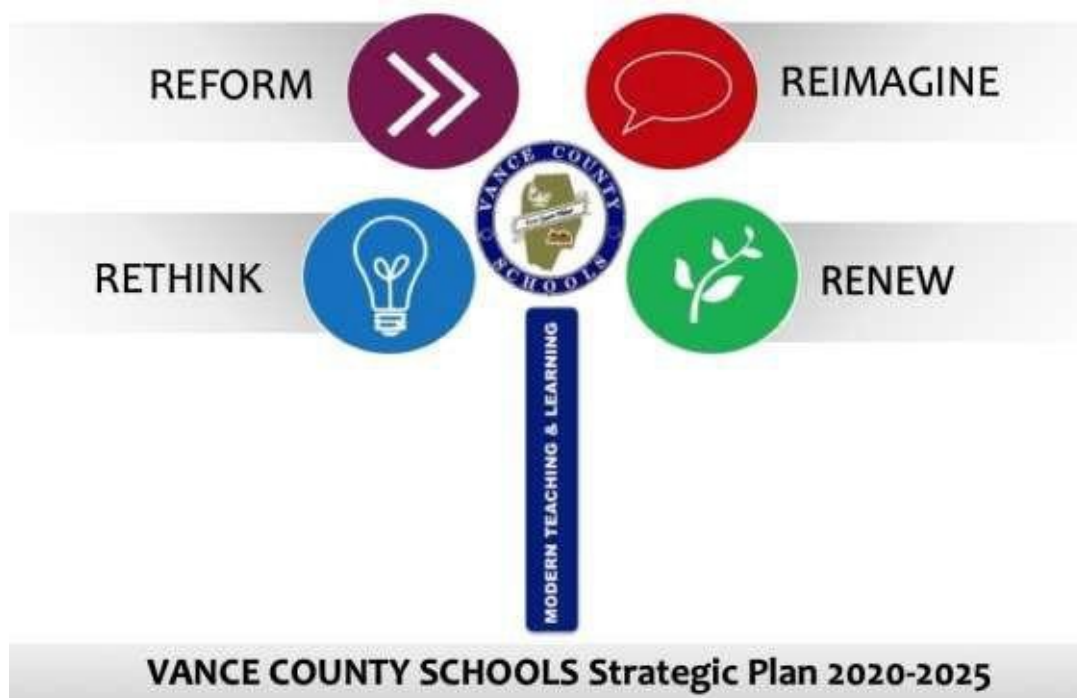
Student Handbook

2020-2021

TABLE OF CONTENTS

VCS Vision & Mission	2
VCS List of Schools & Contact Information	3
VCS Board of Education & District Leadership	4
2020-2021 School Calendars	
VCEC & VCHS Calendar	5
E.M. Rollins Calendar	6
PreK-8, STEM, & AdVance Academy Calendar	7
V3 - Vance Virtual Village Academy Calendar	8
School Day	
Roles and Responsibilities	9
Where to Go for Questions	9
Report Cards	9
Breakfast & Lunch	10
Student Dress Code for Face-to-Face	10
Attendance	
Attendance Records: Face-to-Face or Remote	11
Excused Absences: Face-to-Face or Remote	11
School Related Activities	12
Excessive Absences	12
Lose Control, Lose Your License	13
Dropout Prevention/Driver's License	13
Student Records	14
Student Health	
VCS Cares Safety Reminders	15
Immunization Requirements	16
Health Assessment/Screening	17
Homeless, Foster Children, & Children of Military Families	18
Notification of Non-Exempt Pesticide Use	18
Asbestos Notification	18
Technology	
Internet Safety	19
Use of Wireless Communication Devices	19
Parent Information	
Inclement Weather	20
School Access Control Procedures	20
Attending School Board Meetings	20
Conditions for Establishing Parent Organizations	21
Student Behavior	
Communication of Policies	22
Applicability	22
Consequences of Violations	23
Minor Violations	23
Serious Violations	23

VISION & MISSION



Vision

To provide an adaptable educational setting where learning is a catalyst to the pursuit of dreams in an evolving society

Mission

Vance County Schools is committed to providing broad experiences and opportunities to students that enable them to compete globally



VANCE COUNTY SCHOOLS

Aycock Elementary School
305 Carey Chapel Road
Henderson, NC 27537
(252) 492.1516
Principal: Kristen Boyd

Carver Elementary School
987 Carver School Road
Henderson, NC 27537
(252) 438.6955
Principal: Stephanie Alston

Clarke Elementary School
309 Mt. Carmel Church Road
Henderson, NC 27537
(252) 438.8415
Principal: Heddie Somerville

Dabney Elementary School
150 Lanning Road
Henderson, NC 27537
(252) 438.6918
Principal: Dr. Michael Putney

New Hope Elementary School
10199 NC Hwy 39 North
Henderson, NC 27537
(252) 438.6549
Principal: Letitia Fields

Pinkston Street Elementary School
855 Adams Street
Henderson, NC 27536
(252) 438.3441
Principal: Dr. Jacqueline Batchelor-Crosson

E.M. Rollins Elementary School
1600 South Garnett Street
Henderson, NC 27536
(252) 438.2189
Principal: Dr. Carnetta Thomas

L.B. Yancey Elementary School
311 Hawkins Drive
Henderson, NC 27536
(252) 438.8336
Principal: Edward Ortega

E.O. Young Jr. Elementary School
6655 Broad Street
Middleburg, NC 27556
(252) 438.6423
Principal: Marylaura McKoon

Zeb Vance Elementary School
4800 Raleigh Road
Kittrell, NC 27544
(252) 438.8492
Principal: Dr. John Hargrove

STEM Early High School
925 Garrett Road
Henderson, NC 27537
(252) 738.2260
Principal: Gradesa Lockhart

Vance County Middle School
1293 Warrenton Road
Henderson, NC 27537
(252) 492.6041
Principal: Maurice Moore

AdVance Academy
219 Charles Street
Henderson, NC 27536
(252) 438.8407
Principal: Stephanie Ayscue

Vance Co. Early College High
P.O. Box 917
Henderson, NC 27536
(252) 738.3580
Principal: Travis Taylor

Vance County High School
925 Garrett Road
Henderson, NC 27537
(252) 430.6000
Principal: Rey Horner

Vance Virtual Village Academy
P.O. Box 7001
Henderson, NC 27536
(252) 492.2127
Principal: Dr. Jessica Perry, Interim

VANCE COUNTY SCHOOLS LEADERSHIP

VCS Board of Education

Edward B. Wilson
School Board Chairperson
District 4
ewilson@vcs.k12.nc.us

Margaret A. Ellis
District 6
mellis@vcs.k12.nc.us

Ruth M. Hartness
District 7
rhartness@vcs.k12.nc.us

Gloria J. White
District 1
gwhite@vcs.k12.nc.us

Linda Cobb
School Board Vice-Chairperson
District 5
lcobb@vcs.k12.nc.us

Dorothy W. Gooche
District 3
dgooche@vcs.k12.nc.us

Darlynn P. Oxendine
District 2
doxendine@vcs.k12.nc.us

Jerry Stainback
Board Attorney

VCS District Leadership

Dr. Anthony D. Jackson
Superintendent
ajackson@vcs.k12.nc.us

Dr. Cindy Bennett
Assistant Superintendent Student Support Services
& Strategic Planning
cbennett@vcs.k12.nc.us

Michelle Burton
Chief Human Resources Officer
mburton@vcs.k12.nc.us

Kevin Perdue
Director of Maintenance & Transportation Services
kperdue@vcs.k12.nc.us

Marsha Abbott
Director of Technology
mabbott@vcs.k12.nc.us

Dr. Trixie Brooks
Assistant Superintendent Curriculum & Instruction
tbrooks@vcs.k12.nc.us

Jennifer Bennett
Director of Finance
jbennett@vcs.k12.nc.us

Phyllis W. Newcomb
Director of School Nutrition
pnewcombe@vcs.k12.nc.us

Aarika Sandlin
Public Information Officer
asandlin@vcs.k12.nc.us

Deanna W. Steed
Executive Assistant to the Superintendent
Clerk to the Board of Education
dsteed@vcs.k12.nc.us

2020-2021 VCEC & VCHS CALENDAR

Vance County Schools 2020-2021 VCEC & VCHS Calendar

www.vcs.k12.nc.us

July, 2020							January, 2021						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4						1	2
3-Holiday / Independence Day							1-Holiday / New Year's Day						
5	6	7	8	9	10	11	3	R	R	6	7	8	9
12	13	14	15	16	17	18	10	11	12	13	14	15	16
19	20	21	22	23	24	25	17	18	19	20	21	22	23
26-31							18-Holiday / Dr. King's Day						
26	27	R	R	R	31		24	25	26	27	28	29	30
31- First Day of School													
August, 2020							February, 2021						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1		1	2	3	4	5	6
2	3	4	5	6	7	8	7	8	9	RLR	11	12	13
9	10	11	12	13	14	15	14	15	16	17	18	19	20
16	17	18	19	20	21	22	21	22	23	24	25	26	27
23	24	25	26	27	28	29	28						
30	31												
September, 2020							March, 2021						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5		1	2	3	4	5	6
6	7	8	9	10	11	12	7	8	9	10	11	12	13
7-Holiday / Labor Day							10-3rd Nine Weeks						
13	14	15	16	17	18	19	14	15	16	17	18	19	20
20	21	22	23	24	25	26	21	22	23	24	25	26	27
27	28	29	30				28	A	A	A			
29-31-Annual Spring Break													
October, 2020							April, 2021						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3					A	2	3
4	5	6	7	8	9	10	4	5	6	7	8	9	10
6-1st Nine Weeks							1-Annual Spring Break						
11	RLO	RLR	14	15	16	17	11	12	13	14	15	16	17
18	19	20	21	22	23	24	18	19	20	21	22	23	24
25	26	27	28	29	30	31	25	26	27	28	29	30	
2-2nd Nine Weeks							2-Holiday / Good Friday						
November, 2020							May, 2021						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	RLO	4	5	6	7							1
3-Election Day							20-Last Day of School						
8	9	10	11	12	13	14	2	3	4	5	6	7	8
11-Holiday / Veteran's Day							21-VCEC Graduation						
15	16	17	18	19	20	21	9	10	11	12	13	14	15
22	23	24	RLO	26	27	28	16	17	18	19	20	R	22
26-27-Holiday / Thanksgiving							20-4th Nine Weeks						
29	30						23	R	25	26	27	28	29
							22-VCHS Graduation						
							30	31					
							31-Holiday / Memorial Day						
December, 2020							June, 2021						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5			1	2	3	4	5
6	7	8	9	10	11	12	6	7	8	9	10	11	12
13	14	15	16	17	18	19	13	14	15	16	17	18	19
18-2nd Nine Weeks							18-2nd Nine Weeks						
20	A	A	A	24	25	26	20	21	22	23	24	25	26
24-25, 28-Holiday / Christmas							24-25, 28-Holiday / Christmas						
27	28	A	A	A			27	28	29	30			

Calendar Legend:

H	11 Holidays		
A	10 Annual Leave		
RLO	3 Remote Learning/Optional Teacher Workday	97	1st Semester
RLR	2 Remote Learning/Required Teacher Workday	92	2nd Semester
R	7 Required Workdays	189	Total

Any Emergency closing will automatically become a Remote Learning Day

2020-2021 E.M. ROLLINS CALENDAR

Vance County Schools 2020-2021 E.M. Rollins Calendar www.vcs.k12.nc.us

July, 2020							January, 2021							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
			1	2	3	4						1	2	
			3-Holiday / Independence Day											1-Holiday / New Year's Day
5	6	7	8	9	10	11	3	O	5	6	7	8	9	
12	13	14	15	16	17	18	10	11	12	13	14	15	16	
19	20	21	22	23	24	25	17	18	RLR	20	21	22	23	
26	27	28	29	30	31		24	25	26	27	28	29	30	
August, 2020							February, 2021							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
						1		1	2	3	4	5	6	
2	3	4	5	6	7	8	7	8	9	RLR	11	12	13	
9	10	11	R	R	R	15	14	15	16	17	18	19	20	
16	17	18	19	20	21	22	21	22	23	24	25	26	27	
23	24	25	26	27	28	29	28							
30	31													
September, 2020							March, 2021							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
		1	2	3	4	5		1	2	3	4	5	6	
6	7	8	9	10	11	12	7	8	9	10	11	12	13	
13	14	15	16	17	RLO	19	14	15	16	RLR	18	19	20	
20	21	22	23	24	25	26	21	22	23	24	25	26	27	
27	28	29	30				28	29	30	31				
October, 2020							April, 2021							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
				1	2	3					1	2	3	
4	5	6	7	8	9	10	4	A	A	A	A	A	10	
11	12	13	14	15	16	17	11	12	13	14	15	16	17	
18	19	20	21	22	23	24	18	19	20	21	22	23	24	
25	26	27	28	29	30	31	25	26	27	28	29	30		
November, 2020							May, 2021							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
1	2	3	4	5	6	7							1	
8	9	10	11	12	13	14	2	3	4	5	6	7	8	
15	16	17	18	19	20	21	9	10	11	12	13	14	15	
22	23	24	RLO	26	27	28	16	17	18	19	20	21	22	
29	30						23	24	25	26	27	28	29	
							30	31						
December, 2020							June, 2021							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
		1	2	3	4	5			1	2	3	4	5	
6	7	8	9	10	11	12	6	7	8	9	10	11	12	
13	14	15	16	17	ERA	19	13	R	R	O	17	18	19	
20	O	A	A	24	25	26	20	21	22	23	24	25	26	
27	28	A	A	A			27	28	29	30				

Calendar Legend:

<table style="border: none;"> <tr><td style="background-color: red; width: 15px; height: 15px; display: inline-block;"></td><td>11 Holidays</td></tr> <tr><td style="background-color: yellow; width: 15px; height: 15px; display: inline-block;"></td><td>10 Annual Leave</td></tr> <tr><td style="background-color: purple; width: 15px; height: 15px; display: inline-block;"></td><td>2 Remote Learning/Optional Teacher Workdays</td></tr> <tr><td style="background-color: lightblue; width: 15px; height: 15px; display: inline-block;"></td><td>3 Remote Learning/Required Teacher Workdays</td></tr> <tr><td style="background-color: green; width: 15px; height: 15px; display: inline-block;"></td><td>5 Required Workdays</td></tr> </table>		11 Holidays		10 Annual Leave		2 Remote Learning/Optional Teacher Workdays		3 Remote Learning/Required Teacher Workdays		5 Required Workdays	<table style="border: none;"> <tr><td style="background-color: lightblue; width: 15px; height: 15px; display: inline-block; border: 1px solid black;"></td><td>3 Optional Workdays</td></tr> <tr><td style="background-color: black; width: 15px; height: 15px; display: inline-block; border: 1px solid black;"></td><td>1 Early Release All</td></tr> <tr><td></td><td>90 1st Semester</td></tr> <tr><td></td><td>97 2nd Semester</td></tr> <tr><td></td><td>187 Total</td></tr> </table>		3 Optional Workdays		1 Early Release All		90 1st Semester		97 2nd Semester		187 Total
	11 Holidays																				
	10 Annual Leave																				
	2 Remote Learning/Optional Teacher Workdays																				
	3 Remote Learning/Required Teacher Workdays																				
	5 Required Workdays																				
	3 Optional Workdays																				
	1 Early Release All																				
	90 1st Semester																				
	97 2nd Semester																				
	187 Total																				

All Emergency Closures will automatically become a Remote Learning Day

2020-2021 PREK-8, STEM, & ADVANCE ACADEMY CALENDAR

Vance County Schools 2020-2021 Pre K-8, STEM & AdVance Academy Calendar

www.vcs.k12.nc.us

July, 2020							January, 2021						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4						1	2
5	6	7	8	9	10	11	3	4	5	6	7	8	9
12	13	14	15	16	17	18	10	11	12	13	14	15	16
19	20	21	22	23	24	25	17	18	R	20	21	22	23
26	27	28	29	30	31		24	25	26	27	28	29	30
August, 2020							February, 2021						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1		1	2	3	4	5	6
2	3	4	5	6	7	8	7	8	9	ORL	11	12	13
9	10	R	R	R	O	15	14	15	16	17	18	19	20
16	17	18	19	20	21	22	21	22	23	24	25	26	27
23	24	25	26	27	28	29	28						
30	31												
September, 2020							March, 2021						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5		1	2	3	4	5	6
6	7	8	9	10	11	12	7	8	9	10	11	12	13
13	14	15	16	17	18	19	14	15	16	RRL	18	19	20
20	21	22	23	24	25	26	21	22	23	24	25	26	27
27	28	29	30				28	29	30	31			
October, 2020							April, 2021						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3					1	2	3
4	5	6	7	8	9	10	4	A	A	A	A	A	10
11	12	13	14	15	16	17	11	12	13	14	15	16	17
18	19	20	RRL	22	23	24	18	19	20	21	22	23	24
25	26	27	28	29	30	31	25	26	27	28	29	30	
November, 2020							May, 2021						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	ORL	4	5	6	7							1
8	9	10	11	12	13	14	2	3	4	5	6	7	8
15	16	17	18	19	20	21	9	10	11	12	13	14	15
22	23	24	ORL	26	27	28	16	17	18	19	20	21	22
29	30						23	24	25	26	27	28	29
December, 2020							June, 2021						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5			1	2	R	R	5
6	7	8	9	10	11	12	6	R	8	9	10	11	12
13	14	15	16	17	ERA	19	13	14	15	16	17	18	19
20	O	A	A	24	25	26	20	21	22	23	24	25	26
27	28	A	A	A			27	28	29	30			

Calendar Legend:

<table style="border: none;"> <tr><td style="background-color: red; width: 15px; height: 15px; display: inline-block;"></td><td>11 Holidays</td></tr> <tr><td style="background-color: yellow; width: 15px; height: 15px; display: inline-block;"></td><td>10 Annual Leave</td></tr> <tr><td style="background-color: blue; width: 15px; height: 15px; display: inline-block;"></td><td>2 Optional Workdays</td></tr> <tr><td style="background-color: green; width: 15px; height: 15px; display: inline-block;"></td><td>7 Required Workdays</td></tr> <tr><td style="background-color: purple; width: 15px; height: 15px; display: inline-block;"></td><td>2 Required Remote Learning Workdays</td></tr> <tr><td style="background-color: purple; width: 15px; height: 15px; display: inline-block;"></td><td>3 Optional Remote Learning Workdays</td></tr> </table>		11 Holidays		10 Annual Leave		2 Optional Workdays		7 Required Workdays		2 Required Remote Learning Workdays		3 Optional Remote Learning Workdays	<table style="border: none;"> <tr><td style="background-color: black; width: 15px; height: 15px; display: inline-block;"></td><td>1 Early Release All</td></tr> <tr><td colspan="2">96 1st Semester</td></tr> <tr><td colspan="2">99 2nd Semester</td></tr> <tr><td colspan="2">185</td></tr> </table>		1 Early Release All	96 1st Semester		99 2nd Semester		185	
	11 Holidays																				
	10 Annual Leave																				
	2 Optional Workdays																				
	7 Required Workdays																				
	2 Required Remote Learning Workdays																				
	3 Optional Remote Learning Workdays																				
	1 Early Release All																				
96 1st Semester																					
99 2nd Semester																					
185																					

All Emergency Closings will automatically become Remote Learning Days

2020-2021

V3 - VANCE VIRTUAL ACADEMY CALENDAR

Vance County Schools 2020-2021 V3 - Vance Virtual Village Academy Calendar

www.vcs.k12.nc.us

July, 2020							January, 2021													
S	M	T	W	T	F	S	S	M	T	W	T	F	S							
			1	2	3	4						1	2							
3-Holiday / Independence Day							1-Holiday / New Year's Day													
5	6	7	8	9	10	11	3	4	5	6	7	8	9							
12	13	14	15	16	17	18	10	11	12	13	14	15	16							
15-End of 2nd Nine Weeks							18-Holiday / Dr. King's Day													
19	20	21	22	23	24	25	17	18	R	R	21	22	23							
26	27	28	29	30	31		24	25	26	27	28	29	30							
August, 2020							February, 2021													
S	M	T	W	T	F	S	S	M	T	W	T	F	S							
						1		1	2	3	4	5	6							
2	3	4	5	6	7	8	7	8	9	RLR	11	12	13							
9	10	11	R	R	R	15	14	15	16	17	18	19	20							
16	17	18	19	20	21	22	17-First Day of School							21	22	23	24	25	26	27
23	24	25	26	27	28	29	28													
30	31																			
September, 2020							March, 2021													
S	M	T	W	T	F	S	S	M	T	W	T	F	S							
		1	2	3	4	5		1	2	3	4	5	6							
7-Holiday / Labor Day																				
6	7	8	9	10	11	12	7	8	9	10	11	12	13							
13	14	15	16	17	18	19	14	15	16	17	18	19	20							
20	21	22	23	24	25	26	21	22	23	24	25	26	27							
22-End of 3rd Nine Weeks							28	29	30	31										
27	28	29	30																	
October, 2020							April, 2021													
S	M	T	W	T	F	S	S	M	T	W	T	F	S							
				1	2	3					1	2	3							
2-Holiday / Good Friday							5-9-Annual Spring Break													
4	5	6	7	8	9	10	4	A	A	A	A	A	10							
11	RLO	RLR	14	15	16	17	11	12	13	14	15	16	17							
18	19	20	21	22	23	24	19-End of 1st Nine Weeks							18	19	20	21	22	23	24
25	26	27	28	29	30	31	25	26	27	28	29	30								
November, 2020							May, 2021													
S	M	T	W	T	F	S	S	M	T	W	T	F	S							
1	2	RLO	4	5	6	7	3-Election Day												1	
8	9	10	11	12	13	14	2	3	4	5	6	7	8							
15	16	17	18	19	20	21	11-Holiday / Veteran's Day							9	10	11	12	13	14	15
22	23	24	RLO	26	27	28	26-27-Holiday / Thanksgiving							16	17	18	19	20	21	22
29	30						23	R	25	26	27	28	29							
							30	31												
31-Holiday / Memorial Day																				
December, 2020							June, 2021													
S	M	T	W	T	F	S	S	M	T	W	T	F	S							
		1	2	3	4	5			1	2	3	4	5							
4-Last Day of School							4-End of 4th Nine Weeks													
6	7	8	9	10	11	12	6	R	R	9	10	11	12							
13	14	15	16	17	18	19	13	14	15	16	17	18	19							
20	O	A	A	24	25	26	24-25, 28-Holiday / Christmas							20	21	22	23	24	25	26
27	28	A	A	A			27	28	29	30										

Calendar Legend:

<table style="width: 100%;"> <tr> <td style="background-color: red; width: 15px; height: 15px; display: inline-block;"></td> <td>11 Holidays</td> </tr> <tr> <td style="background-color: yellow; width: 15px; height: 15px; display: inline-block;"></td> <td>10 Annual Leave</td> </tr> <tr> <td style="background-color: purple; width: 15px; height: 15px; display: inline-block;"></td> <td>3 Remote Learning/Optional Teacher Workday</td> </tr> <tr> <td style="background-color: purple; width: 15px; height: 15px; display: inline-block;"></td> <td>2 Remote Learning/Required Teacher Workday</td> </tr> <tr> <td style="background-color: green; width: 15px; height: 15px; display: inline-block;"></td> <td>8 Required Workdays</td> </tr> </table>		11 Holidays		10 Annual Leave		3 Remote Learning/Optional Teacher Workday		2 Remote Learning/Required Teacher Workday		8 Required Workdays	<table style="width: 100%;"> <tr> <td style="background-color: blue; width: 15px; height: 15px; display: inline-block;"></td> <td>1 Optional Workday</td> </tr> <tr> <td>94</td> <td>1st Semester</td> </tr> <tr> <td>91</td> <td>2nd Semester</td> </tr> <tr> <td>185</td> <td>Total</td> </tr> </table>		1 Optional Workday	94	1st Semester	91	2nd Semester	185	Total
	11 Holidays																		
	10 Annual Leave																		
	3 Remote Learning/Optional Teacher Workday																		
	2 Remote Learning/Required Teacher Workday																		
	8 Required Workdays																		
	1 Optional Workday																		
94	1st Semester																		
91	2nd Semester																		
185	Total																		

Any Emergency closing will automatically become a Remote Learning Day

SCHOOL DAY

Roles & Responsibilities

Student Roles and Responsibilities

- ◊ Establish daily routines for learning.
- ◊ Identify a space in home where you can learn and study comfortably.
- ◊ Regularly check Google or Canvas for announcements and feedback from your teachers. Complete assignments with integrity and academic honesty.
- ◊ Do your best to meet due dates.
- ◊ Communicate with a school counselor, teacher, and caregivers if you lack the resources to engage in distance learning and/or if you are feeling overwhelmed.
- ◊ Be a good digital citizen.

Caregiver Roles and Responsibilities

- ◊ Establish routines and expectations.
- ◊ Identify a space in home where student(s) can learn comfortably. Monitor communication from teachers.
- ◊ Begin and end each day with check in, be mindful of stress or worry. Encourage physical activity and/or exercise.
- ◊ Support students' digital citizenship skills.

Where to Go for Questions

As we embark on distance learning, students and caregivers will have questions and issues that arise that they have not experienced before. The table below provides some of the most common types of issues or questions that may be anticipated and indicates who to contact for help. Email is the best way to reach staff during distance learning.

FOR QUESTIONS ABOUT...	CONTACT
Specific course, assignment, or learning resource	Teacher
Supports or accommodations for students with disabilities	Special education case manager or 504 School Based Coordinator
Supports of accommodations for English learners	ESL teacher
Problem with an VCS-issued laptop	IT Service Desk
Technology related problem or issue	Technology specialist
Personal, academic, or social emotional concern	School counselor, School Social Worker, School Nurse
Other issue related to distance learning	Principal or assistant principal

Report Cards

The assessment of student growth and development is communicated to students and parents using a variety of methods including report cards. Report cards are distributed every nine-weeks at the all schools.

SCHOOL DAY

Breakfast and Lunch

For the 2020-2021 school year, all students will be allowed to eat breakfast and lunch each school day free of charge.

The Vance County Board of Education in May 2014 approved the school system's participation in the Community Eligibility Provision (CEP) program for this school year. The program provides free meals at breakfast and lunch each school day for all students at all grade levels who choose to participate. The free meal program is available as a result of the federal Healthy, Hunger Free Kids Act of 2010 that amended the National School Lunch Act to provide schools and local education agencies that predominately serve low-income children with a new option for meal certification. CEP allows high poverty schools to offer both breakfast and lunch at no charge to all students while eliminating the traditional school meal application process for schools.

Remote Status: Meals

While in remote status, due to COVID-19, meal pickup locations will be identified. Be sure to follow VCS social media for updates.

Student Dress Code for Face-to-Face

The Vance County Board of Education (the "board") believes that the dress and personal appearance of students greatly affect their academic performance and their interaction with other students. The board requests that parents outfit their children in clothing that is conducive to learning. Generally, dress and grooming standards as determined by the student and his or her parents will be deemed acceptable. However, the board prohibits any appearance or clothing that does the following:

- i. violates a reasonable dress code adopted and publicized by the school;
- ii. is substantially disruptive;
- iii. is provocative or obscene; or
- iv. endangers the health or safety of the student or others.

Using good judgement in dress and grooming is a Parent/Student responsibility. A student's appearance should contribute to a safe and healthful environment, without causing any disruption to the educational process. If a student's dress or appearance is inappropriate, lacking in cleanliness or is not in good taste, and is substantially disruptive to a class or learning activity, the student will be required to change his or her dress or appearance. In defining a reasonable standard or dress, good manners, and safety in the schools, the following code applies:

- i. Shoes shall be worn at all times;
- ii. No "slacking" or "sagging" of pants or shorts is allowed; all pants and shorts must be worn at the waistline and no underwear may be revealed;
- iii. Students should not wear hats, or other head covering or sunglasses during the school day inside and during school sponsored activities that are held inside of school buildings. School administrators can make adjustments to this rule based on religious beliefs, customs and/or for medical reasons;
- iv. Mesh-styled shirts and blouses, clothes or jewelry imprinted with suggestive or vulgar language, shirts and exposing the midriff, short shorts, short skirts, and any clothing over-exposing the body, including thin-strapped tank tops and thin strapped blouses are not allowed; and
- v. No gang-related clothing, accessories or symbols as identified by the Local Law Enforcement Agencies (Chief of Police, City of Henderson, and Sheriff of Vance County) will be allowed on any school site or at any school sponsored activity.

Students at some schools may be required to wear uniforms. If uniforms are required, parents and students seeking specific information on uniforms should contact the individual school.

ATTENDANCE

Attendance in school and participation in class are integral parts of academic achievement and the teaching-learning process. Through regular attendance, students develop patterns of behavior essential to professional and personal success in life. Regular attendance by every student is mandatory. The State of North Carolina requires that every child in the State between the ages of 7 (or younger if enrolled) and 16 attend school. Parents and legal guardians are responsible for ensuring that students attend and remain at school daily.

A. Attendance Records: Face-to-Face or Remote

School officials shall keep accurate records of attendance, including accurate attendance records in each class. Attendance records will be used to enforce the Compulsory Attendance Law of North Carolina.

Students will be counted "present" for a day of remote instruction if they meet any of the following criteria:

- ♦ present and engaged in the virtual classroom
- ♦ engaged in work via Google or Canvas classroom
- ♦ communicate with teacher via email or phone to discuss learner expectations and requirements

Teachers will input attendance information in a Google spreadsheet with specific mode of engagement identified. This Google spreadsheet will serve as documentation for attendance along with PowerSchool.

B. Excused Absences: Face-to-Face or Remote

When a student must miss school, a written excuse signed by a parent or guardian must be presented to the student's teacher (electronically or hard copy) on the day the student returns after an absence. Absences due to extended illnesses may also require a statement from a physician. An absence may be excused for any of the following reasons:

- i. personal illness or injury that makes the student physically unable to attend school;
- ii. isolation ordered by the State Board of Health;
- iii. death in the immediate family
- iv. medical or dental appointment;
- v. participation under subpoena as a witness in a court proceeding;
- vi. a minimum of two days each academic year for observance of an event required or suggested by the religion of the student or the student's parent(s);
- vii. participation in a valid educational opportunity, such as travel or service as a legislative or Governor's page, with prior approval from the principal;
- viii. pregnancy and related conditions or parenting, when medically necessary; or
- ix. visitation with the student's parent or legal guardian, at the discretion of the superintendent or designee, if the parent or legal guardian (a) is an active duty member of the uniformed services as defined by policy [4050](#), Children of Military Families, and (b) has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat support posting.

While students are working remotely, parents should email the teacher and share needed information regarding their child's lack of engagement in the learning process.

ATTENDANCE

In the case of excused absences, short-term out-of-school suspensions, and absences under G.S. 130A-440 (for failure to submit a school health assessment form within 30 days of entering school) the student will be permitted to make up his or her work. (See also policies 4110, Immunization and Health Requirements for School Admission, and 4351, Short-Term Suspension.) The teacher will determine when work is to be made up. The student is responsible for finding out what assignments are due and completing them within the specified time period.

C. School Related Activities

All classroom activities are important and difficult, if not impossible, to replace if missed. Principals shall ensure that classes missed by students due to school-related activities are kept to an absolute minimum. The following school-related activities will not be counted as absences from either class or school:

- i. field trips sponsored by the school;
- ii. job shadows and other work-based learning opportunities, as described in G.S. 115C-47(34a);
- iii. school-initiated and -scheduled activities;
- iv. athletic events that require early dismissal from school;
- v. Career and Technical Education student organization activities approved in advance by the principal; and
- vi. in-school suspensions

Assignments missed for these reasons are eligible for makeup by the student. The teacher will determine when work is to be made up. The student is responsible for finding out what assignments are due and completing them within the specified time period.

D. Excessive Absences

Class attendance and participation are critical elements of the educational process and may be taken into account in assessing academic achievement. Students are expected to be at school on time and to be present at the scheduled starting time for each class. Students who are excessively tardy to school or class may be suspended for up to two days for such offenses.

The principal shall notify parents and take all other steps required by G.S. 115C-378 for excessive absences. Students may be suspended for up to two days for truancy. If a student is absent from school for five or more days in a semester, the principal or a committee established by the principal shall consider whether the student's grades should be reduced because of the absences. The principal or committee shall review other measures of academic achievement, the circumstances of the absences, the number of absences, and the extent to which the student completed missed work. A committee may recommend to the principal and the principal may make any of the following determinations:

- i. the student will not receive a passing grade for the semester;
- ii. the student's grade will be reduced;
- iii. the student will receive the grade otherwise earned; or
- iv. the student will be given additional time to complete the missed work before a determination of the appropriate grade is made.

Students with excused absences due to documented chronic health problems are exempt from this policy.

Excessive absences may impact eligibility for participation in interscholastic athletics.

ATTENDANCE

Lost Control, Lose Your License

The Lose Control, Lose Your License legislation is a N.C. law which took effect on July 1, 2000. The law suspends a student's driving permit or license for one year if the student is given an expulsion or suspension for more than 10 consecutive days or an assignment to an alternative educational setting for more than 10 consecutive days for one of the following reasons: (1) the possession or sale of an alcoholic beverage or an illegal controlled substance on school property; (2) the possession or use on school property of a weapon or firearm that resulted in disciplinary action under G.S. 115C-391(d1) or that could have resulted in disciplinary action if the conduct occurred in a public school; and (3) the physical assault on a teacher or other school personnel.

Dropout Prevention/Driver's License

The Dropout Prevention/Driver's License legislation reflects a coordinated statewide effort to motivate and encourage students to complete high school. The revocation of a student's driving permit or license will result if a student is unable to maintain adequate academic progress or drops out of school.

The legislation is directed to all North Carolina students under the age of 18 who are eligible for a driving permit or license. Students who have attained a high school diploma, a G.E.D., or an adult high school diploma as issued by a community college are not affected by this legislation.

A student needs to have a Driving Eligibility Certificate in order to receive a North Carolina driver's permit or license. The Division of Motor Vehicles (DMV) will not issue a driver's permit or license without a Driving Eligibility Certificate. The Driving Eligibility Certificate is valid for 30 days. A Driving Eligibility Certificate is a printed document that is issued by the school principal and/or the principal's designee. The Driving Eligibility Certificate certifies that the student has demonstrated adequate progress in school. A student's progress will be evaluated at the end of each semester. At the end of the semester, if a student has not met academic requirements, DMV will be notified and will revoke the student's permit or license.

A student who drops out of school will lose his or her driver's permit or license. A public school dropout is a student who has withdrawn from school before the end of the academic year and cannot be verified to be enrolled in an approved educational setting within 30 days.

A student who is making adequate progress in school can transfer to a community college or a non-public school without any consequences. A student who is not making adequate progress (or drops out of school) and enrolls in a community college or a non-public school cannot be granted a Driving Eligibility Certificate for a period of six months.

A student who drops out of school and then re-enrolls in a Vance County School must wait until the end of the next semester to have his or her academic progress evaluated before receiving a Driving Eligibility Certificate.

STUDENT RECORDS

All student records must be current and maintained with appropriate measures of security and confidentiality. The principal is responsible for complying with all legal requirements pertaining to the maintenance, review and release of records retained at the school.

Annual Notification of Rights

The superintendent or designee shall provide eligible students and parents with annual notification of their rights under the Family Educational Rights and Privacy Act (FERPA). The notice must contain all information required by federal law and regulations, including the following:

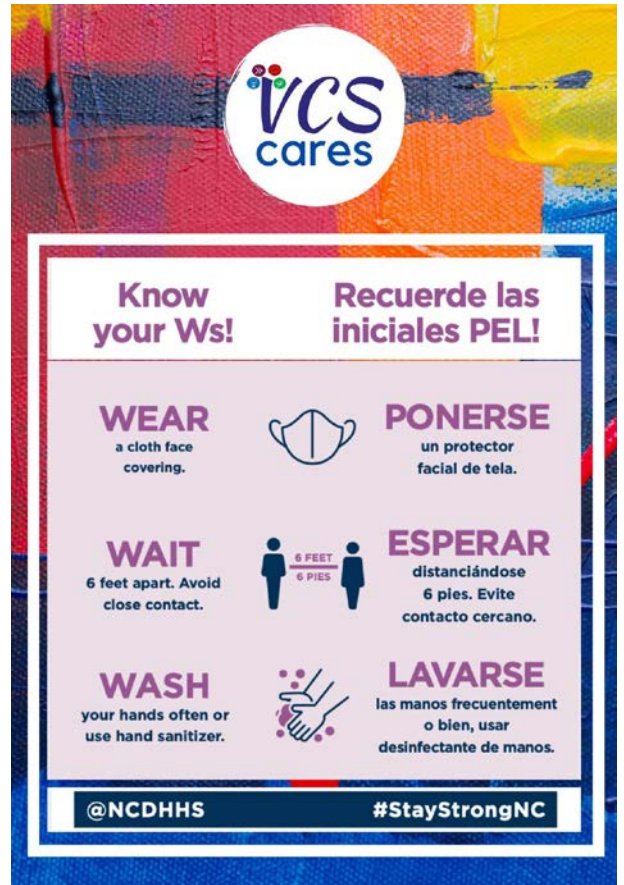
1. the right to inspect and review the student's educational records and the procedure for exercising this right;
2. the right to request amendment of student's educational records that the parent or eligible student believes to be inaccurate, misleading, or in violation of the student's privacy rights; and the procedure for exercising this right;
3. the right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent;
4. the type of information designated as directory information and the right to opt out of release of directory information;
5. the school system releases records to other institutions that have requested the information and in which the student seeks or intends to enroll;
6. the right to opt out of releasing the student's name, address, and phone number to military recruiters or institutions of higher education that request such information;
7. a specification of the criteria for determining who constitutes a school official and what constitutes a legitimate educational interest if a school official discloses or intends to disclose personally identifiable information to school officials without consent;
8. notification if the school system uses contractors, consultants, volunteers, or similar persons as school officials to perform certain school system services and functions that it would otherwise perform itself; and
9. the right to file complaints with the Family Policy Compliance Office in U.S. Department of Education.

School officials are not required to individually notify parents or eligible students of their rights but must provide the notice in a manner reasonably likely to inform the parents and eligible students of their rights. Effective notice must be provided to parents or eligible students with disabilities or those whose primary or home language is not English.

A student under age 18 may have access to student records only upon the consent of his or her parents.

STUDENT HEALTH

VCS Cares Safety Reminders



STUDENT HEALTH

The Vance County Board of Education (the “board”) requires all students to meet the eligibility requirements for school admission established by the State and the board, including immunization and health assessments. The principal or designee shall maintain on file immunization and health assessment records for all students and these records may be inspected by officials of the county or state health departments in accordance with state and federal law. Each school principal shall file required reports with the Department of Health and Human Services and the Department of Public Instruction.

Upon entry to any Vance County Schools facilities, each person is required to have a Health & Wellness screening.

Immunization

1. Requirements for Initial Entry

Within 30 calendar days of his or her first day of attendance in the school system, each student must show evidence of age- appropriate vaccination in accordance with state law and regulation, including the following vaccines as applicable:

- a. DTaP (diphtheria, tetanus, and pertussis);
- b. poliomyelitis (polio);
- c. measles (rubeola);
- d. rubella (German measles);
- e. mumps;
- f. Haemophilus influenzae, type(Hib);
- g. hepatitis B;
- h. varicella (chickenpox); and
- i. any other vaccine as may be required by law or regulation.

The current required vaccination schedule is available from the N.C. Immunization Branch online at <http://www.immunize.nc.gov/>.

2. Additional Requirements

All students entering seventh grade or who have reached age 12, whichever comes first, are required to receive the following:

- a. a booster dose of Tdap (tetanus, diphtheria, and pertussis vaccine), if they have not previously received it; and
- b. the meningococcal conjugate vaccine (MCV).

3. Certificate of Immunization

1. Evidence of immunizations must be shown in the form of a certificate furnished by a licensed physician or by the health department. A student who received immunizations in a state other than North Carolina must present an official certificate that meets the immunizations requirements of G.S. 130A-154(b).
2. Principals are required to refuse admittance to any child whose parent or guardian does not present a medical certification of proper immunizations within the allotted time. If, following approved medical practice, the administration of a vaccine requires more than 30 calendar days to complete, upon certification of this fact by a physician, additional days may be allowed in order to obtain the required immunizations.
 - Exceptions to the immunization requirements will be made only for religious reasons or for medical reasons approved by a physician pursuant to state law and regulation.

STUDENT HEALTH

Health Assessment/Vision Screening

Within 30 calendar days of the first day of school entry, all kindergarten students and beginning with the 2016-17 school year, all students entering public schools for the first time, regardless of grade level, must furnish to the principal a form that meets the requirements of state law indicating that the student has received a health assessment pursuant to G.S. 130A-440. A student who fails to meet this requirement will not be permitted to attend school until the required health assessment form has been presented. Such absences will not be considered suspensions, and the student will be given an opportunity to make up work missed during the absence as described below. The principal or designee shall, at the time of enrollment, notify the parent, guardian, or person standing *in loco parentis* that the completed health assessment form is needed on or before the child's first day of attendance. The date the student's official record, and the form will be maintained on file in the school.

The assessment must include a medical history and physical examination with screening for vision and hearing and, if appropriate, testing for anemia and tuberculosis. The health assessment must be conducted no more than 12 months prior to the date of school entry. Exceptions to the health assessment requirement will be made only for religious reasons.

Vision screening must comply with the vision screening standards adopted by the former Governor's Commission on Early Childhood Vision Care. Within 180 days of the start of the school year, the parent of the child must present to the principal or designee certification that within the past 12 month, the child has obtained a comprehensive eye examination performed by an ophthalmologist or optometrist or has obtained a vision screening conducted by a licensed physician, an optometrist, a physician assistant, a nurse practitioner, a registered nurse, an orthopedist or a vision screener certified by Prevent Blindness North Carolina.

Children who receive and fail to pass the required vision screening must obtain a comprehensive eye exam conducted by a duly licensed optometrists or ophthalmologist. The provider of the exam must present to the parent a signed transmittal form, which the parent must submit to the school. If a member of the school staff has reason to believe that a child enrolled in kindergarten through third grade is having problems with vision, the staff member may recommend to the child's parent that the child have a comprehensive eye examination.

No child will be excluded from attending school solely for a parent's failure to obtain a comprehensive eye exam. If a parent fails or refuses to obtain a comprehensive eye exam or to provide the certification of a comprehensive eye exam, school officials shall send a written reminder to the parent of required eye exams.

Upon request, the teacher(s) of a student subject to an absence from school for failure to provide the health assessment form required by this section shall provide to the student all missed assignments, and to the extent practicable, the materials distributed to students in connection with the assignments. The principal or designee shall arrange for the student to take home textbooks and school-funded digital devices for the duration of the absence and shall permit the student to take any quarterly, semester, or grading period examinations missed during the absence period.

STUDENT HEALTH

Homeless

Notwithstanding the provisions of this policy, admissions for homeless students will not be prohibited or delayed due to the student's inability to provide documentation of immunizations or health assessments. The homeless liaison shall work with the student, parent/guardian, school personnel or other agencies to obtain documentation of immunization and/or the health assessment or to arrange for such immunizations and/or assessments in a timely manner.

Foster Children

Notwithstanding the provisions of this policy, admissions for students in foster care will not be prohibited or delayed due to the student's inability to provide documentation of immunizations or health assessments. The enrolling school will immediately contact the school last attended by the foster child to obtain any relevant documentation.

Children of Military Families

The board acknowledges that immunization requirements for newly enrolling military children are governed by the Interstate Compact for Educational Opportunity for Military Children. Children of military families, as defined in policy [4550](#), Children of Military Families, will have 30 days from the date of enrollment or within such time as reasonably determined by the rules of the Interstate Commission to obtain any required immunization. For a series of immunizations, initial vaccinations must be obtained within 30 days or within such time as is reasonably determined under the Interstate Commission.

Notification of Non-Exempt Pesticide Use

Parents or guardians of a student who want notification of non-exempt pesticide use or a pre-notice list of chemicals used on school grounds may notify the school's principal in writing within the first 15 days of the school year.

Asbestos Notification

In compliance with the U.S. Environmental Protection Agency (EPA) Asbestos Hazard Emergency Response Act (AHERA), in 1988 the school system performed inspections of each school building for asbestos containing building materials. The inspection findings and asbestos management plans have been on file in each school's administrative office since that time. The EPA requires the school system perform inspections of the asbestos materials every three years. In addition, inspections are done by local, trained maintenance department staff members every six months to determine if any action is needed to safely maintain asbestos materials in buildings. No significant changes in the asbestos materials conditions were noted during the 2018 surveillance of our schools. Another asbestos inspection of all school is scheduled in two years. In the most recent local inspection, asbestos materials in all schools were found to be safely contained. The school system will continue to manage these materials in place in the safest possible manner as recommended by accredited management planners.

With the exception of Aycock Elementary, Clarke Elementary, Dabney Elementary, Zeb Vance Elementary, and Vance County High School, all of our schools have asbestos containing materials. Based on inspections, there is no danger to staff and students in these schools.

The results of asbestos inspections are on file in the management plan in each school's administrative office. Everyone is welcome to view these anytime during normal school hours. The maintenance director is available to answer any questions you may have about asbestos in our buildings by calling 252.438.4085.

TECHNOLOGY

Internet Safety

It is the policy of the Vance County Board of Education (the "board") to: (a) prevent user access via its technological resources to, or transmission of, inappropriate material on the Internet or through electronic mail or other forms of direct electronic communications; (b) prevent unauthorized access to the Internet and devices or programs connected to or accessible through the Internet; (c) prevent other unlawful online activity; (d) prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and (e) comply with the Children's Internet Protection Act.

To the extent practical, technology protection measures (or "Internet filters") will be used to block or filter access to inappropriate information on the Internet and World Wide Web. Specifically, blocking will be applied to audio and visual depictions deemed obscene or to be child pornography or harmful to minors. Student access to other materials that are inappropriate to minors will also be restricted. The board has determined that audio or visual materials that depict violence, nudity, or graphic language that does not serve a legitimate pedagogical purpose are inappropriate for minors. The superintendent, in conjunction with a school technology and media advisory committee (see policy [3200](#), Selection of Instructional Materials), shall make a determination regarding what other matter or materials are inappropriate for minors. School system personnel may not restrict Internet access to ideas, perspectives, or viewpoints if the restriction is motivated solely by disapproval of the viewpoints involved.

To the extent practical, steps will be taken to promote the safety and security of users of the school system's online computer network, especially when they are using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications. It is the responsibility of all school personnel to educate, supervise, and monitor usage of the online computer network and access to the Internet in accordance with this policy, the Children's Internet Protection Act, the Neighborhood Children's Internet Protection Act and the Protecting Children in the 21st Century Act.

Procedures for the disabling or otherwise modifying any technology protection measures are the responsibility of the technology director or designated representatives.

The technology director or designated representatives shall provide age-appropriate training for students who use the system's Internet services. The training provided will be designed to promote the school system's commitment to educating students in digital literacy and citizenship.

Use of Wireless Communication Devices

The Vance County Board of Education (the "board") recognizes that cellular phones and other wireless communication devices have become an important tool through which parents communicate with their children. There fore, students are permitted to possess such devices on school property but must comply with rules of usage by school staff. Wireless communication devices include, but are not limited to, cellular phones, electronic devices with Internet capability, and similar devices.

Administrators may authorize individual students to use wireless communication devices for personal purposes when there is a reasonable need for such communication. Teachers and administrators may authorize individual students to use the devices.

P A R E N T I N F O R M A T I O N

Incident Weather

In the case of severe weather, snow, ice, etc., the official announcement for the closing or delay of school will be announced through the school system's Blackboard Connect telephone notification system. Through Blackboard Connect, the home of every student and employee in the school system will be called. If an announcement must be made during the school day, Blackboard Connect will call all telephone numbers listed for students (home, parent's work, cellular phone, etc.). Announcements also may be heard over radio and television stations serving this area or by calling the Vance County Schools' Newline at 252.492.2227 (492-ABCS). The school system's telephone newline in Spanish can be reached by calling 252.431.9156. Closings also will be posted on the school system's Internet website at www.vcs.k12.nc.us. You may also follow us on Twitter @VanceCoSchools and Facebook at Vance County Schools.

School Access Control Procedures

Vance County Schools has an Access Control System for entry into all of our facilities.

Our school system is committed to providing a safe school environment for all students, school staff members and visitors to our schools.

For the 2020-21 school year, the following school entry protocols will be in place at all schools:

- ◊ All visitors at all schools will be directed to the front, main entrance of the school. This will be the only entrance available to visitors. Video systems will be operational at all schools, so that front office staff members can see all visitors as they approach the building.
- ◊ Front office staff members will use access control to permit entry into our schools. School doors will be locked at a certain time during the day, which will require that all visitors use the access control system to be "buzzed-in" at the main entrance by office personnel.
- ◊ At the front, main entrance to the school, all visitors must press a button on the access control box. Once school office personnel have responded, visitors must state their reason for entering the school prior to being admitted to the building.
- ◊ Visitors will then be required to show some form of photo identification. This identification will confirm the visitor's entrance into the building. Once inside the school, all visitors must go to the school's main office to sign in for a visitor's badge. All visitors are required to wear their visitor badges during the entire time they are in the school.
- ◊ All Vance County Schools' employees are required to wear their photo identification badges at all times, so that students and other staff members can easily identify them while they are on school grounds.

*Additional information about these school entry protocols can be found on
or school system's website at www.vcs.k12.nc.us*

Attending Board of Education Meetings

The Vance County Board of Education meets the second Monday of each month at 6 p.m. usually in the Board Meeting Room at the Administrative Services Center at 1724 Graham Avenue in Henderson. The meeting dates and location are occasionally changed, and changes are announced prior to the meeting. Individuals wanting to address the board, must complete a form and return it to the superintendent's office on or before non on the last Friday before the scheduled meeting to be placed on the meeting's agenda.

P A R E N T I N F O R M A T I O N

The Vance County Board of Education (the "board") recognizes the critical roles of parents in the education of their children and in the schools. The board directs school administrators to develop programs that will promote and support parental involvement in student learning and achievement at school and at home and encourage successful progress toward graduation.

The board directs each principal or designee to develop a parental involvement plan as a part of the school improvement plan. This plan must include at a minimum, efforts that meet the requirements established in this policy. In addition, the plan must include ways to enhance parental involvement in the following areas:

- a. meaningful two-way communication between home and school;
- b. promotion of responsible parenting;
- c. involvement of parents and guardians in student learning;
- d. promotion of volunteering;
- e. involvement of parents and guardians in school decisions that affect children and families;
- f. parental training;
- g. community collaboration; and
- h. promotion of student health awareness.

The board also encourage development and participation of parent organizations that support the goals of the board and the school system. The board recognizes that parent organizations are an effective means of involving parents in their child's school. The superintendent and school administrators shall inform parent organizations of specific goals for each school and shall help these organizations identify opportunities to assist the school in achieving these goals.

Conditions for Establishing Parent Organizations

Parent organizations, including PTAs, PTOs, and booster clubs, are not considered a part of the school system. However, because these organizations and their activities reflect upon the school system, all parent organizations must comply with the following conditions in order to operate in conjunction with the schools.

- i. All parent organizations must provide the superintendent with a document describing the purpose of the organization and the general rules and procedures by which it will operate. Any later modifications to the organization's purpose or general rules and procedures also must be provided in writing to the superintendent.
- ii. Parent organizations must obtain prior approval from the principal for (a) any fund-raising event; (b) any purchase for the school; (c) any function involving participation of students; or (d) any event that is likely to reflect upon the school or the school system.
- iii. Fliers and other literature displayed or distributed by parent organizations must comply with policy 5210, Distribution and Display of Non-School Material.
- iv. Parent organizations are responsible for maintaining their own financial records. Employees of the school system are not permitted to manage the affairs of parent organizations during the workday.
- v. Parent organizations are expected to consider the cultural diversity and economic differences of students and parents in planning school-related functions.

The superintendent shall grant or deny parent organizations approval to operate at each school. Parent organizations that do not comply with board policies may have approval to operate within the school revoked by the superintendent.

STUDENT BEHAVIOR

The reasons for managing student behavior are to (1) create an orderly environment in which students can learn; (2) teacher expected standards of behavior; (3) help students learn to accept the consequences of their behavior; and (4) provide students with the opportunity to develop self-control. The following principles apply in managing student behavior.

- a. Student behavior management strategies will complement other efforts to create a safe, orderly, and inviting environment.
- b. Positive behavioral interventions will be employed as appropriate to improve student behavior.
- c. Responsibility, integrity, civility, and other standards of behavior will be integrated into the curriculum.
- d. Disruptive behavior in the classroom will not be tolerated.
- e. Consequences for unacceptable behavior will be designed to help a student learn to comply with rules, to be respectful, to accept responsibility for his or her behavior, and to develop self-control.
- f. Strategies and consequences will be age and developmentally appropriate.

Communication of Policies

Board policies related to student behavior are codified mainly in the 4300 series. The superintendent shall incorporate information from such policies into a Code of Student Conduct that notifies students of the behavior expected of them, conduct that may subject them to discipline, and the range of disciplinary measures that may be used by school officials. At the discretion of the superintendent, the Code of student Conduct may include additional rules needed to implement the board's student behavior policies. Each school shall create a student behavior management plan that will elaborate further on processes for addressing student misbehavior and the use of intervention strategies and consequences (see policy 4302, School Plan of Management of Student Behavior). The Code of Student Conduct must incorporate by reference any additional student behavior standards, prohibited conduct, or disciplinary measures identified in individual school behavior plans developed in accordance with policy 4302, provided such measures are consistent with law and board policy. The Code of Student Conduct must not impose mandatory long-term suspension or expulsion for specific violations unless otherwise provided in state or federal law.

At the beginning of each school year, principals shall make available to each student and parent all of the following: (1) the Code of Student Conduct; (2) any board policies related to behavior that are not part of the Code of Conduct; (3) any related administrative procedures; (4) any additional discipline-related information from the school's student behavior management plan, including behavior standards, prohibited conduct, or disciplinary measures; and (5) any other school rules. This information must be available at other times upon request and must be made available to students enrolling during the school year and their parents.

For the purpose of board policies related to student behavior, all references to "parent" include a parent or legal guardian, a legal custodian, or another caregiver adult authorized to enroll a student under policy 4120, Domicile or Residence Requirements.

Applicability

Students must comply with the Code of Student Conduct in the following circumstances:

- a. while in any school building or on any school premises before, during, or after school hours;
- b. while on any bus or other vehicle as part of any school activity;
- c. while waiting at any school bus stop;
- d. during any school-sponsored activity or extracurricular activity;
- e. when subject to the authority of school employees; and
- f. at any place or time when the student's behavior has or is reasonably expected to have a direct and immediate impact on the orderly and efficient operation of the schools or the safety of individuals in the school environment.

STUDENT BEHAVIOR

Consequences for Violations

Violations of the Code of Student Conduct must be dealt with in accordance with the guidelines established in the school's behavior management plan (see policy [4302](#), School Plan of Management of Student Behavior).

Minor Violations

Minor violations of the Code of Student Conduct are those less severe infractions involving a lower degree of dangerousness and harm. Examples of minor violations include the use of inappropriate or disrespectful language, noncompliance with a staff directive, dress code violations, and minor physical altercations that do not involve a weapon or an injury. Aggravating circumstances, however, may justify treating an otherwise minor violation as a serious violation.

Minor violations of the Code of Student Conduct may result in disciplinary measures or responses up to and including short-term suspension. Further information regarding the procedures for short-term suspensions is provided in policy [4351](#), Short-Term Suspension, Other disciplinary measures or responses may include, but are not limited to, the following:

- i. parental involvement, such as conferences;
- ii. isolation or time-out for short periods of time;
- iii. behavior improvement agreements;
- iv. instruction in conflict resolution and anger management;
- v. peer mediation;
- vi. individual or small group sessions with the school counselor;
- vii. academic intervention;
- viii. in-school suspension;
- ix. detention before and/or after school or on Saturday;
- x. community service;
- xi. exclusion from graduation ceremonies;
- xii. exclusion from extracurricular activities;
- xiii. suspension from bus privileges; and
- xiv. placement in an alternative school.

The parent or guardian is responsible for transportation that may be required to carry out a consequence. With the exception of suspension from bus privileges, if a parent or guardian is unable to provide transportation, another consequence will be substituted.

Serious Violations

Serious violations of the Code of Student Conduct may result in any of the consequences that may be imposed for minor violations. In addition, serious violations that threaten to substantially disrupt the educational environment may result in long-term suspension, and serious violations that threaten the safety of students, school employees, or school visitors may result in long-term suspension or expulsion. Certain violations involving firearms or explosive devices may result in a 365-day suspension. Further information regarding the standards and procedures for long-term suspensions, 365-day suspensions and expulsions is provided in policies [4351](#), Short-Term Suspension, and [4353](#), Long-Term Suspension, 365-Day Suspension, Expulsion. (See also policy [4333](#), Weapons, Bomb Threats, Terrorist Threats, and Clear Threats to Safety, for information regarding 365-day suspensions for certain violations involving firearms or explosive devices.)



In compliance with federal law, including the provisions of Title IX of the Education Amendments of 1972, Vance County Schools administers all state operated educational programs, employment activities and admission without discrimination because of race, religion, national or ethnic origin, color, age, military service, disability or gender, except where exemption is appropriate and allowed by law.

Inquiries or complaints should be directed to:

**Student Services
Vance County Schools**

P.O. Box 7001
1724 Graham Avenue
Henderson, N.C. 27536
Telephone: 252.492.2127
Fax: 252.438.6119